



NOTIFIED AREA COUNCIL, PATNAGARH.


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Letter No. 218 /

Date. 01.02.2023

Office Order

As per the Govt. Letter No.-2268/Dt.01.02.2023 of H & UD Department, submission of application for management of Ward Office has been further extended to Friday, 10th, February 2023 and the EOI so received in the drop box will be opened by the committee members on 13.02.2023 at 11.30. A.M.


Executive Officer
N.A.C, Patnagarh

Memo No 219 /Dt 01.02.2023

Copy to the Director, I&PR Dep't, Gov't of Odisha for information and necessary action.


Executive Officer
N.A.C, Patnagarh

Memo No 220 /Dt 01.02.2023

Copy to the Project Director, DUDA, Balangir for information.


Executive Officer
N.A.C, Patnagarh

Last date - 10.02.2023

Revised Timeline for Commissioning of Ward Offices at 2055 Ward of 115 ULBs

#	Key Activity	Previous Timeline	Revised Timeline
1.	Preparation of Expression of Interest (EOI) for Engagement Suitable Community Based Organizations (CBO) for Management of 2055 Ward Offices across 115 ULBs	21 st November to 30 th November 2022	-
2.	Review & Finalisation of EOI by Procurement Specialist & Sr. Officers of the Department	1 st December to 3 rd December 2022	-
3.	Floating of the EOI in Newspapers & Website by Municipal Commissioners/ Executive Officers of 115 ULBs	5 th December 2022	-
4.	Orientation Meeting at ULBs inviting potential CBOs (MSG/SDA) to Encourage them to Participate in the Bid Process	12 th December to 15 th December 2022	-
5.	Last Date for Submission of Applications by CBOs	31 st January 2023	Friday, 10 th February 2023
6.	Evaluation of Applications submitted by CBOs based on the Criteria mentioned in EOI	1 st February to 10 th February 2023	13 th February to 22 nd February 2023
7.	Signing of Contracts with successful CBOs (MSG/SDA) for Management of Ward Office	13 th February to 20 th February 2023	27 th February to 4 th March 2023
8.	Orientation & Training of selected MSG/SDA on various aspects & functioning of Ward Office for Effective Management of Ward Office	22 nd February to 28 th February 2023	9 th March to 15 th March 2023
9.	Formal Engagement & Handing Over of relevant Documents to MSG/SDA for Management of Ward Office	1 st March to 3 rd March'2023	16 th March to 18 th March 2023
10.	Operationalization of all the 2055 Ward Offices across 115 ULBs of the State	1 st Week of March'2023	3 rd Week of March 2023
11.	Handholding Support by Ward Officer & ULB staff to CBOs	For a Period of Three Months	For a Period of Three Months

Signature
11/2/2023

NOTIFIED AREA COUNCIL :: PATNAGARH

O R D E R

No 240

Dt. 01.02.2023

As per Govt. in H&UD Letter No. 2245 dt. 31.01.2023, the Modified criteria for Selection of MSGs & Re-Constitution of Selection Committee for selection of Ward Office Management is published in the Office Notice Board of NAC, Patnagarh for wide publication among the general public.

Inform all the ALFs for their information.

Also hoist in the website of NAC Patnagarh for information of general public.


Executive Officer,
Patnagarh NAC.

MODIFIED ASSESSMENT CRITERIA AND SCORING FOR SELECTION OF MSG- FOR WARD OFFICE 2.0 MANAGEMENT

A. Selection Committee for Selecting the 'Ward Office Management Group':

i) Selection Committee for 110 ULBs (Municipality & NAC)

Sl. No.	Description	Designation
1.	District Collector or Officer designated by the Collector	Chairperson
2.	Executive Officer	Member Convener
3.	Representative from Mission Shakti Department	Member
4.	Nodal Community Organizer (CO)	Member
5.	City Mission Manager	Member

ii) Selection Committee for BMC & CMC

Sl. No.	Description	Designation
1.	Commissioner or Officer designated by the commissioner (for municipal corporations)	Chairperson
2.	Deputy Commissioner	Member Convener
3.	Representative from Mission Shakti Department	Member
4.	Nodal Community Organizer (CO)	Member
5.	City Mission Manager	Member

iii) Selection Committee for BeMC, RMC & SMC

Sl. No.	Description	Designation
1	District Collector or Officer designated by the Collector	Chairperson
2	Commissioner or Officer designated by the Commissioner	Member Convener
3	Representative from Mission Shakti Department	Member
4	Nodal Community Organizer (CO)	Member
5	City Mission Manager	Member

B. Selection criteria for selection of Mission Shakti SHGs (MSG):

1. MSG should be from the same ward (in the absence of an eligible group, the MSG from the nearby ward may be considered with the committee's approval).
2. MSG must be at least one (1) year old as on the date of application.
3. MSG must be strictly following the Panchasutra.
4. The minimum qualification of any member of the MSG should be matriculation
5. MSG must have a Permanent Account Number (PAN).
6. MSG must have been previously engaged in income-generating activities.
7. MSG must not have records of financial irregularities (such as loans declared NPA and write-offs etc.)
8. MSG must not have a record of involvement in any anti-social or criminal activities.

Note:

- Based on the satisfactory recommendation of the selection committee after document verification and interaction, the Mission Shakti SHG shall be selected.
- The Selection Committee reserves the right to reject the application submitted by Mission Shakti SHG if not satisfied with MSG's credibility and past performance record.

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31-07-23